



ORLANDO PRODUCTS INC

PROTECTING YOUR PRODUCTS, AROUND THE WORLD AND BACK

Title: 2nd Shift Supervisor
Department: Manufacturing
Reports to: Director of Operations

JOB SUMMARY

Accomplishes **manufacturing** staff results by communicating **job** expectations; planning, monitoring, and appraising **job** results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures.

QUALIFICATIONS

- Ideal candidates must possess:
- Associates or Bachelor's degree in any technical field, business or similar
- Career-minded individuals who are TEAM oriented
- Prior supervisory and/or management experience, minimum (1) year in manufacturing.
- Must be able to thrive in a fast paced environment with ever-changing deadlines
- Availability to work any schedule, including nights, weekends & holidays
- Must have strong communication & time management skills
- Proficiency with Microsoft Office suite – AS400 application experience preferred
- Ability to work successfully in an autonomous environment
- Capability to work under just-in-time and lean manufacturing theories
- Great organizational skills & Leadership potential.
- Excellent oral and written communication skills and be willing to work as a team member in a "hands-on" production environment
- Job Requirements Applicants must be: - Physically fit and able to stand for long periods while working.
- Reliable transportation.